

Document Conversion Add-In

Version 1
Windows
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Company

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Overview

This document describes the conversions add-in. It outlines how to use add-in, how to installation and credit the all parties that made the add-in creation and distribution possible.

Conversions Add-In

This Add-In provides you with an option to convert Business Objects reports (.rep files) to PDF (.pdf), Excel (.xls) or Text (.txt) files. It allows you to choose whether you want one output file for the BO document; one output file for every report in the document or you can even choose a specific report to be converted.

System requirements

This add-in have been tested on the following systems

- BusinessObjects 5.1
- Windows NT, 2000 and XP

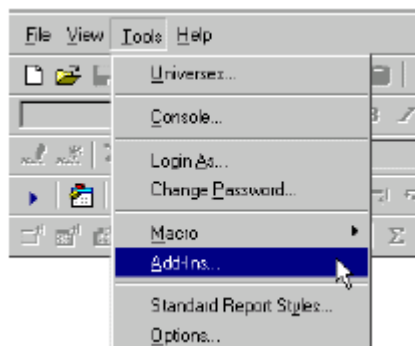
Installing and Using the Add-In

This section describes how to extract and save the files you need to run this add-in and illustrates how to use the conversion functionality.

Installation

To install the add-in:

1. Download on open Conversion.zip. This zip file contains two files:
 - Conversions.rea
 - Conversions.pdf
2. Extract these two files to you local Business Objects folder or to a folder of you choice. Business Objects recommend that you create a specific folder for AddIns, for example *C:\Program Files\Business Objects\AddIns*.
3. Launch BusinessObjects
4. On the Tools menu, select Add-Ins



5. In the Add-Ins dialog box, click Browse to locate Conversions.rea
6. Select Conversions.rea and click Open.

7. In the Add-Ins dialog box, check the Conversions checkbox and click OK.



The add-in is now installed. The next section describes how you can use it to copy data providers.

Using the Conversions Add-In

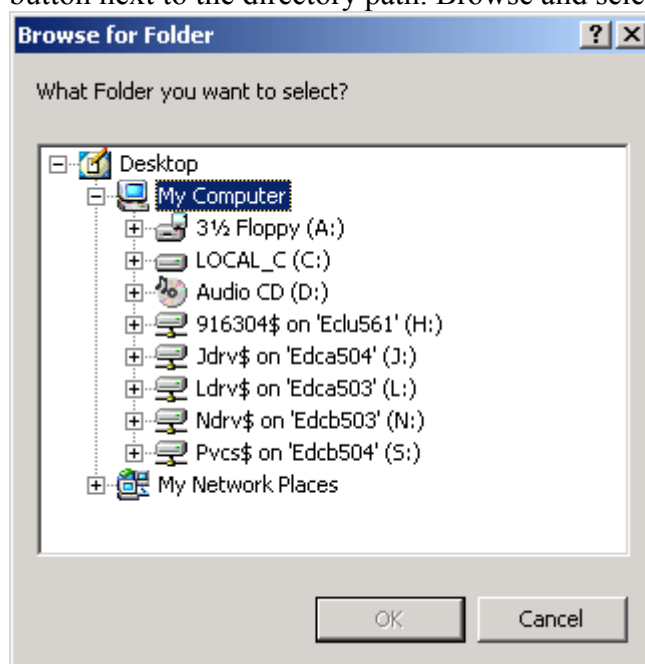
Often you want to save your report in other format in order to communicate to people not having Business Object or to use some information from it in other applications. The Conversions add-in provides you with an option to convert Business Objects reports (.rep files) to PDF (.pdf), Excel (.xls) or Text (.txt) files. It allows you to choose whether you want one output file for the BO document; one output file for every report in the document or you can even choose a specific report to be converted. The following example demonstrates how you can do so with exporting format defined as PDF.

Convert the document as PDF

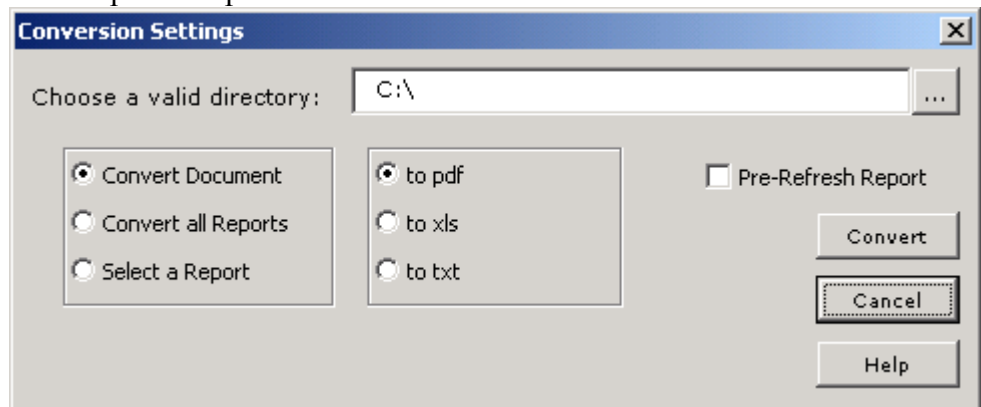
You want to save your Business Objects document to one PDF file.

Here are the steps to do so:

1. Open any document (*.rep) in BusinessObjects
2. On the Conversions menus, click Conversion
3. The default location for all saved file is C:\. To change it, you the button next to the directory path. Browse and select the target directory.



4. In the Conversion Settings dialog box, select “Convert Document” and “to pdf” as option button.



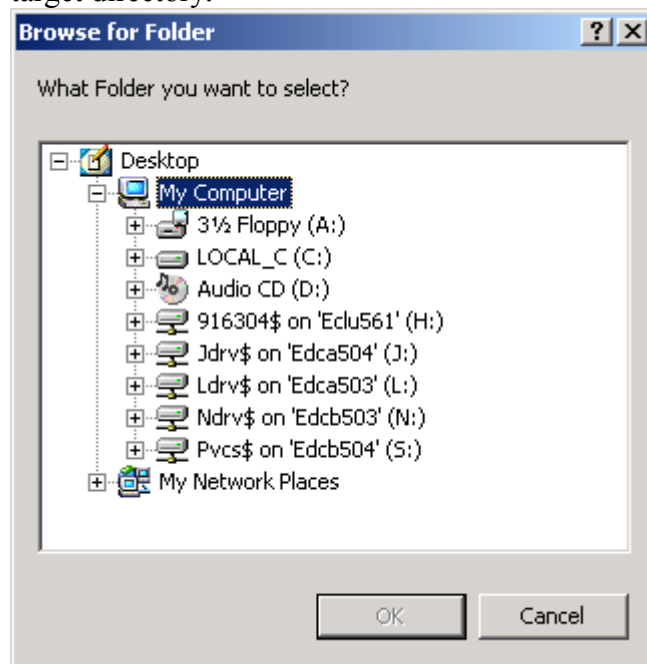
5. You may select to refresh the report before conversion by selecting the checkbox “Pre-Refresh Report”
6. Push the Convert button. Once the file is saved, you will get a message.

You can now go to the directory and open the saved PDF file.

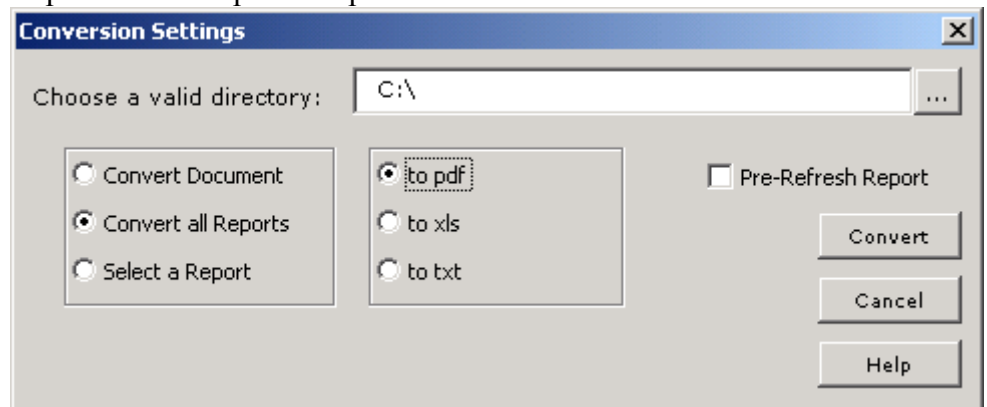
Convert all reports from a document as separated PDF files

You want to save your Business Objects reports from one document as separated PDF files. Here are the steps to do so:

1. Open any document (*.rep) in BusinessObjects. Take care to select a document containing different reports (or tabs).
2. On the Conversions menus, click Conversion
3. The default location for all saved file is C:\. To change it, you the button next to the directory path. Browse and select the target directory.



4. In the Conversion Settings dialog box, select “Convert all Reports” and “to pdf” as option button.



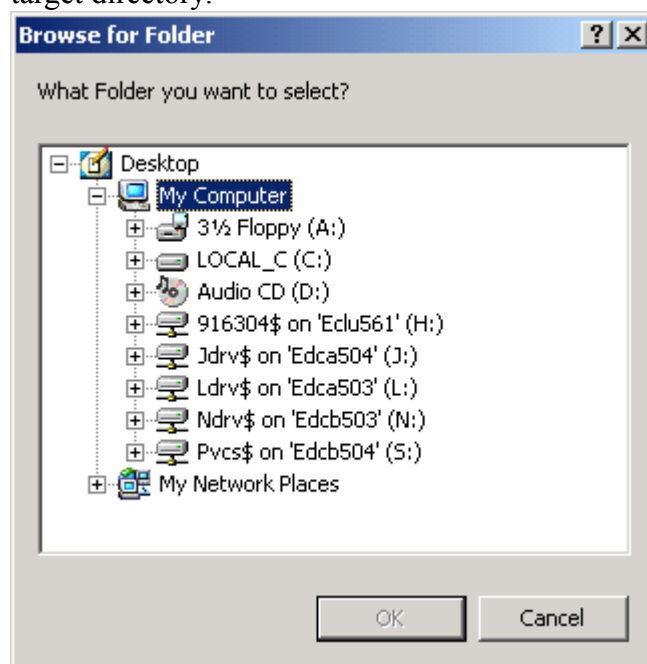
5. You may select to refresh the report before conversion by selecting the checkbox “Pre-Refresh Report”
6. Push the Convert button. Once the file is saved, you will get a message.

You can now go to the directory and open the one of the saved PDF file.

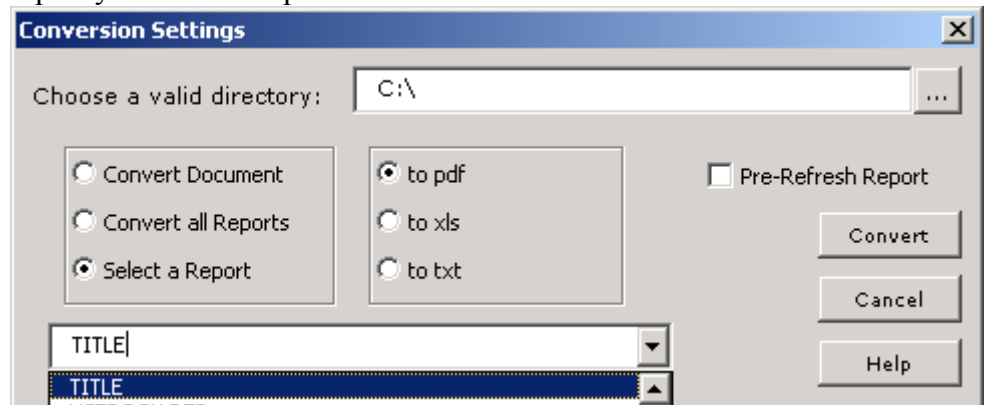
Convert a specific report from a document as PDF file

You want to save your Business Objects reports from one document as separated PDF files. Here are the steps to do so:

1. Open any document (*.rep) in BusinessObjects. Take care to select a document containing different reports (or tabs).
2. On the Conversions menus, click Conversion
3. The default location for all saved file is C:\. To change it, you the button next to the directory path. Browse and select the target directory.



4. In the Conversion Settings dialog box, select “Select A Report” and “to pdf” as option button. Use the list box to select the report you want to export.



5. You may select to refresh the report before conversion by selecting the checkbox “Pre-Refresh Report”
6. Push the Convert button. Once the file is saved, you will get a message.

You can now go to the directory and open the one of the saved PDF file.

Convert the document as Excel or Text file

You want to save your Business Objects document to excel format or even as a text file. Follow the same steps as for the pdf format file but select the format you need.

Note:

- *A single TXT file cannot be generated for a multi-tab document*
- *The report layout will not be exported.*

Credits

This add-in is based on 'Save PDF file 1.0' by Olivier Vandelaer (OlivierV@xpertservice.com) and has been modified by Avaksi (admin@avaksi.com). This code may be used for personal or corporate use, but may not be sold, redistributed, or posted on web sites without permission from the Authors. To report errors or suggestions, visit www.forumtopics.com/busobj/